



Courage • Compassion • Connection • Commitment

E4C, one of Edmonton's oldest and most respected social service agencies, is seeking a dedicated professional eager to join our team. This is an excellent opportunity for a gifted professional to make a significant difference to people, helping and supporting individuals and the community in undergoing positive change and increasing capacity.

Program Assistants (Volunteer)

Art Start

Job Purpose

Program assistants help the (group) Instructor(s) and Program Assistant by ensuring the smooth functioning of the ArtStart program.

Duties and Responsibilities

- Helping with snack and watching over ArtStart Headquarters
- Working one-on-one with participants
- Set up and clean up of projects and project space
- Transitioning participants between components
- Giving appropriate behavioral guidance to participants
- Working with program staff and leaders to ensure a safe and fun environment

Qualifications

- Passion about the arts
- Interest in working with kids aged 6-16
- Significant professional, student or volunteer experience with children
- Friendliness, patience and encouragement
- Ability to make a weekly commitment

Working Conditions

This position requires a 9 weeks commitment once a week for one hour either Tuesday or Thursday between 4PM – 7 PM.

Contact Information

Please forward your resume to:

E-mail: artstart@e4calberta.org or Fax: 780.425.5911

For more information please contact 780.424.7543 ext. 127